



Mailing Address:
P.O. Box 3460
Bald Head Island, NC 28461
Phone: 910.454.4888
Fax: 910.454.4890
www.shoalsclub.com

FOR PERSONNEL USE ONLY	
Interview Date: _____	Hired: _____
Starting Date: _____	
Notes: _____	

Shoals Club

Application for Employment

Applications are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or disability.

GENERAL INFORMATION

Last Name	First Name	Middle Init.	Date of Application
Current Street Address			Day Phone
City	State	Zip	Evening Phone
Previous Address			Social Security Number
List positions applying for with #1 being the most desirable: 1. _____ 2. _____ 3. _____			Pay Expected:
Have you ever filed an application or been employed with us?			Email Address:
Dates available to work:		If under 18, can you furnish a work permit?	Do you have reliable transportation?
Employment Desired: (check one) <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Internship <input type="checkbox"/> Seasonal			How did you hear of this opening?
What days/hours are you available to work?		Are you legally eligible for employment in the US? (Proof will be required prior to starting.)	
Have you ever been convicted of or charged with a felony or misdemeanor? If yes, please explain details in full, including dates, details of offenses) charged, jurisdiction and disposition of case:			
Have you ever been discharged or forced to resign from any job? Please explain if yes.			

EMPLOYMENT HISTORY

Start with your present or most recent position. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin. When finished, please explain any periods of unemployment.

Employer	Telephone	Dates Employed From: _____ To: _____
Employer Address	Job Title	Hourly Rate/Salary Starting
Immediate Supervisor Title	Reason for Leaving	Hourly Rate/Salary Ending
Summarize the nature of the work performed and job responsibilities:		May we contact for a reference?
Employer	Telephone	Dates Employed From: _____ To: _____
Employer Address	Job Title	Hourly Rate/Salary Starting
Immediate Supervisor Title	Reason for Leaving	Hourly Rate/Salary Ending
Summarize the nature of the work performed and job responsibilities:		May we contact for a reference?
Employer	Telephone	Dates Employed From: _____ To: _____
Employer Address	Job Title	Hourly Rate/Salary Starting
Immediate Supervisor Title	Reason for Leaving	Hourly Rate/Salary Ending
Summarize the nature of the work performed and job responsibilities:		May we contact for a reference?
Employer	Telephone	Dates Employed From: _____
Employer Address	Job Title	Hourly Rate/Salary Starting
Immediate Supervisor Title	Reason for Leaving	Hourly Rate/Salary Ending
Summarize the nature of the work performed and job responsibilities:		May we contact for a reference?

Please comment on any periods of unemployment, or reason(s) for not wanting us to contact a past employer: _____

EDUCATION AND TRAINING

High School	Address	Major/Minor	Graduation Date
College or University	Address	Major/Minor	Graduation Date
College or University	Address	Major /Minor	Graduation Date
Trade School	Address	Subject(s)	Graduation Date

List any other additional education, training, or certifications that are job related:

List any experience, skills, or qualifications which you feel should be considered:

PERSONAL REFERENCES

Please provide accurate names, addresses, phone numbers, and email addresses

Name		Relationship
Address		Years Acquainted
Phone	Email Address	
Name		Relationship
Address		Years Acquainted
Phone	Email Address	
Name		Relationship
Address		Years Acquainted
Phone	Email Address	

I certify that the above answers are true and complete to the best of my knowledge; I authorize Shoals Club to investigate any statement contained in this application, as necessary, to determine my qualifications. I understand that this application is not intended to be any kind of contract agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination. I understand also, that I am required to abide by all rules, regulations and policies of the Shoals Club, including that of a drug free environment. I understand that I may be subjected to random drug testing and a background check.

Signed: _____ **Date:** _____



Shoals Club

AUTHORIZATION FOR PRE-EMPLOYMENT INQUIRIES, INCLUDING CRIMINAL AND DRIVING RECORDS

I understand and authorize the Shoals Club or its agent (including a consumer reporting agency) to request and obtain a consumer report on me bearing on my character, general reputation and personal characteristics, including my driving record and any criminal record. I understand that the Shoals Club or its agent (including a consumer reporting agency) may request and obtain a consumer report on my credit worthiness, credit standing and credit capacity and I also authorize the Shoals Club or its agent (including a consumer reporting agency) to request and obtain information from various federal and state offices that maintain records relating to any criminal or driving experiences.. I understand that information from my consumer report may be used in compliance with all applicable federal and state equal employment opportunity laws.

Signature: _____ Date: _____

Driver's License #: _____ State Issued: _____